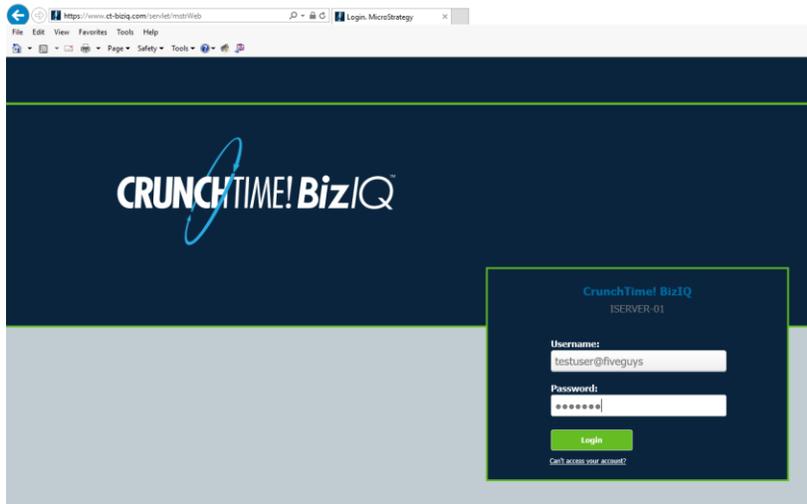


Crunchtime BizIQ Report Instructions

Users are now able to access additional custom Crunchtime reports in the BizIQ Application. Please follow the instructions below to gain access. If you have trouble, please contact BOHSupport@fiveguys.com. Users will only be able to access locations associated with their Net Chef profile.

1. Go to <https://www.ct-biziq.com>.
2. Enter your Net Chef username and add @fiveguys to the end. As an example, if you Net Chef username is testuser, your Biz IQ username will be testuser@fiveguys.
 - a. **Users on the on a franchise URL will use their net chef user ID with @fiveguys_ff_[unique franchise URL identifier] and their Net Chef password. Linkage still needs to be done by Crunchtime, please be sure to include the franchise URL in the request.**
 - b. Example, the URL for testfranchise is [fiveguysTF-em.net-chef.com](https://www.fiveguysTF-em.net-chef.com), so the unique identifier is TF. Someone in this group would add @fiveguys_ff_TF to their user ID when attempting to log into <https://www.ct-biziq.com>.
3. Enter your Net Chef password.



4. Select Crunchtime BizIQ.



Welcome FGOQM test. (If you are not FGOQM test, [click here.](#))

CrunchTime! BizIQ
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BizIQ Updates

January 2017

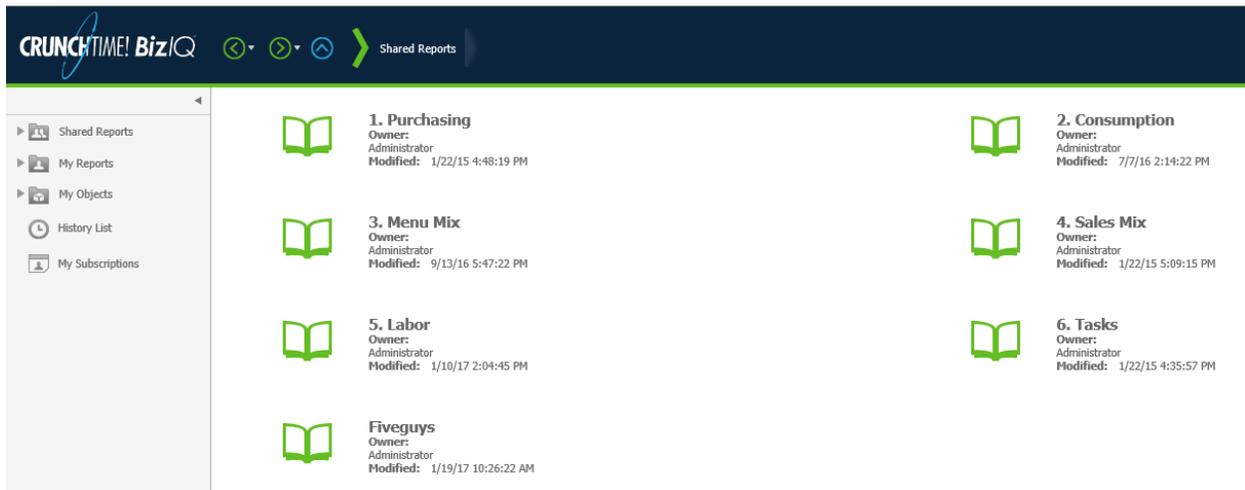
There are now 6 courses for BizIQ available through Main Course. Please contact CrunchTime Support or your Client Manager if you need access. We are happy to announce the release of BizIQ version 2.18.

Included in this release:

- New Canned Report!! Labor Productivity with Labor Position
This report provides information on Forecasted vs Actual Sales & Labor details with filters by Hierarchy, Fiscal Period, Reporting Period, Date and Labor Position. This report starts as a summary but can be drilled into a location to view the Labor Metrics by Labor Position for a specific location.
- New Comparative Metrics for PBI Detail Amount and Charge Amount.
- New Metrics for Actual Consumption, Theoretical Consumption and Variance to include component cost.

For further information or questions, please contact the BizIQ team (support@crunchtime.com).

5. This will bring up the reporting menu.



6. To access custom Five Guys reports, click the Five Guys folder. This folder will contain all custom Five Guys reports, both those under construction and completed.